

OPHC SHOW ENTRIES CAN NOW BE MADE IN ADVANCE TWO WAYS. SAVE TIME AT SHOWS

**MAIL IN ENTRIES OR E MAIL ENTRIES E MAIL ENTRIES, EVERY SHOW THAT HAS 10 OR MORE
WHAT YOU WILL NEED FOR EITHER WAY. ON LINE OR MAIL ENTRIES - A FREE STALL WILL BE DRAWN FOR**

1. Complete your entry form **thoroughly**. Signature required on all entry forms. Entry Forms can be found on the Website www.ophc.org or at any OPHC Show Entry Booth
2. Copy front & back of each APHA Membership Card for Horse Owner and Exhibitor, APHA Novice Youth Card, Walk Trot Youth Card, Youth Card, Novice Amateur, Amateur Walk Trot Card, Amateur Card. Also front and back of horses Registration papers and Lease forms. Attach to e mail or mail and send off. This only needs to be done once.
3. If mailing: Must be mailed & postmarked no later than one **week before** the show that you are entering. All Show Entry Forms and other required information are mailed to OPHC Show Secretary Ashley Delong, 19753 Townline Lima Road, Wapakoneta, Ohio 45895.
4. If you are e-mailing: Must be e-mailed no later than **two (2) days before** the show that you are entering. All Show Entry Forms and other required information is e-mailed to OPHC Show Secretary Ashley Delong at ophcentries@yahoo.com
5. If you do not have a back number, one will be issued. If you do have a back number, complete the BACK # line on the entry form, it can be used unless there is a duplicate, then a new one will be issued. You will use this same back number for the complete OPHC 2018 Show Season.
6. When you arrive at the show and had previously sent your entries in by mail or e mail, check in at the show entry office with your signed check or \$100.00 deposit. At that time, your entry will be activated. If you are a no show or did not check in, your entry will be deleted. No cost or fees.
7. Two shows on the weekend you will need two entry forms, one for each day. Once you have completed steps two and three and mailed or e mailed those requirements you will just need to forward the Entry Form. If your APHA membership had expired, you would have to copy the new updated cards for that pre-entry.
8. If some reason you cannot make the show and pre-entries have been mailed or e mailed, the entry will be deleted. If you pre-enter certain classes and get to the show and decide to scratch you will not be charged for those scratched pre-entered classes.
9. By using either of these two methods for horse show pre-entries will save the exhibitors time and help the Horse Show Office move smoother on the show mornings.
10. For each show in 2018 that use the mail or e mail method for pre-entering, one name will be drawn for a **FREE STALL** for that show if there are 10 or more pre-entries. How great is that!

Show Secretary Ashley Delong 765-667-9447